EL VALLE DE LOS RANCHOS WATER & SANITATION DISTRICT

RESOLUTION 2024-06-03

A RESOLUTION REGARDING CONVENIENCE FEES FOR CUSTOMER USE OF A CREDIT CARD TO PAY FOR SERVICES

WHEREAS, a local public body is authorized by New Mexico law (NMSA 1978 § 6-10-

1.2) to accept payment by credit card for any amount due to the local public body; and

WHEREAS, the governing body may charge a uniform convenience fee to cover the approximate costs imposed by a financial institution that are directly related to processing a credit card transaction; and

WHEREAS, the fee shall be charged to the person using a credit card and amounts collected are used to defray the cost of processing the transaction.

WHEREAS, it is in the best interest of the District to set a policy regarding assessing a convenience fee for credit card use.

NOW THEREFORE, BE IT RESOLVED as follows:

- 1. The District will accept credit card payments from customers who wish to pay for services through their credit card.
- 2. The District will charge the customer a uniform convenience fee to cover the cost imposed by a financial institution for a customer's payment by credit card.
- 3. Customers may also pay for services via check, or cash.
- 4. This convenience fee is effective as of August 1, 2024.

PASSED AND ADOPTED this June 12, 2024

Del Torres, Chairman

ATTESTED:

Phillip Maestas, Secretary

Approved as to legal form:

Renee Barela-Gutierrez, Board Attorney